



## Hostess Order Form

Complete and return to [WCLC2017-satellite@icsevents.com](mailto:WCLC2017-satellite@icsevents.com)

no later than August 15, 2017

### Applicant Information

Sponsor:	
Onsite Contact Person:	
Telephone:	
Email:	

### Hostess Requirement

**Please note that the cost per host/hostess is USD 35 per hour (minimum of 4 hours)**

Date(s):	
Time: (minimum of 4 hours)	
How many:	
Where:	
Duties:	
Dress Code:	
Other information:	

New orders or increases received after August 15, 2017 will be based on availability and subject to a 20% late order premium fee.

Cancellation of Hostess Orders until August 15, 2017 is possible at no charge. A penalty fee of 80% of total contracted staff will apply for cancellations received between August 15 and August 31, 2017. Cancellations received after September 1, 2017 will not be refunded and a 100% penalty fee applies.